**Part 1 – Application Form**

Please complete this application form and return it with a covering letter as specified in the role advert.

Ensure all sections are filled out. Part 2, containing personal details and equal opportunities information, will be removed before shortlisting to ensure objective assessment.

Your data will be handled in compliance with the Data Protection Act 2018 (DPA 2018) and UK GDPR. By submitting this form, you consent to your data being processed. If appointed, additional personal and sensitive information (e.g., bank details, medicals) will also be managed under these regulations.

It is illegal to apply if you are barred from working in regulated activity with children.

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| **Personal Details** |
| Preferred Title |  |
| First Name |  |
| Surname |  |
| Previous Surname |  |
| National Insurance Number |  |
| Teacher Number |  |
| Correspondence Address |  |
| Telephone Number (s) |  |
| Email Address |  |
| **Position applied for** |  |
| Application for the post of: |  |
| Name of school or location of employment |  |
| **Relationship to Directors, Local Academy Board or Employees** |
| If you have a personal relationship with any Director, Governor, or employee of Concordia Multi Academy Trust, please provide their name and specify the relationship. This does not prevent a Trustee, Governor, or employee from providing a reference. However, any attempt to influence the selection process through contact with employees or others will result in disqualification. |
| **Trustee, Local Academy Board, or Employee**  | Name |  |
| Relationship |  |
| Work Location |  |
| Their current role |  |
| **References: These will be sought prior to the interview stage for shortlisted Teacher candidates** |
| **Present/most recent employer:** | Name |  |
| Relationship |  |
| Address |  |
| Postcode |  |
| Telephone Number(s) |  |
| Email Address |  |
| **Previous employer/other** | Name |  |
| Relationship |  |
| Address |  |
| Postcode |  |
| Telephone Number(s) |  |
| Email Address |  |

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| **Current employment details** |
| Title of present/most recent post |  |
| Name, address, type of school/establishment |  |
| Telephone number |  |
| LA/employing body |  |
| Date appointed |  |
| Date left |  |
| Age range taught |  |
| Numbers on roll |  |
| Temporary/permanent |  |
| Full time/part time |  |
| Salary details/spinal point |  |
| **Previous employment** |
| **Job Title/type of experience** | **Employer Name/Address** | **Numbers on roll** | **Age range taught** | **From** | **Until**  | **Reason for leaving** |
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| **Please identify any gaps in employment history:** |
| **Training and Qualifications -** including GCSE’s, A Levels, degree or other qualifications |
| **Dates of Study**  | **College/University/other** | **Qualification gained including grade** |
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| **Driving Licence** |
| Do you hold a valid driving licence? |  |
| Does your licence have any endorsements or penalty points.*If yes, please provide details.* |  |
| **Employment Rights to work in the UK** |
| Are you eligible to work in the UK? |  |
| **Online Searches** |
| We are required to carry out online searches as part of Keeping Children Safe in Education, please provide the below information: |
| **Facebook URL** |  |
| **Twitter Handle** |  |
| **LinkedIn URL** |  |
| **Other** |  |

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| **Capability and Disciplinary** |
| Have you ever been involved in capability proceedings? If yes, please provide details.  |  |
| Have you ever been disciplined for other matters whilst in your employment? If yes, what was the nature of the disciplinary. |  |

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| Safeguarding and Child Protection History  |
| Have you ever been involved in child protection investigations, disciplinary cases, or allegations related to the safety and welfare of children? If yes, provide details.**Note**: Resolved issues or unfounded allegations with no concerns about your behaviour are unlikely to be problematic. However, serious, unresolved, or repeated concerns must be disclosed. |  |
| Have you previously undergone a DBS check through another organisation under child protection provisions? Please confirm. |  |
| Has a referral for misconduct or possible barring to the Independent Safeguarding Authority or a Government Department been made against you? If yes, please provide details: |  |

**Declaration and Signature:**

I declare that the information I have provided in this application form is accurate, complete, and true to the best of my knowledge. I understand that any false information or deliberate omission may disqualify my application or, if employed, may lead to my dismissal.

I consent to Concordia Multi Academy Trust processing the information I have provided for recruitment and employment purposes in accordance with applicable data protection legislation, I understand that this information will be retained securely and confidentially.

**Applicant Name (Printed):** Click or tap here to enter text.

**Applicant Signature**: Click or tap here to enter text.

**Date:** Click or tap here to enter text.